SINHGAD TECHNICAL EDUCATION SOCIETY'S
S.K.N. SINHGAD SCHOOL OF BUSINESS MANAGEMENT
(Approved by AICTE, Recognized by Govt. of Maharashtra & Affiliated to Savitribai Phule Pune University, Accredited by NAAC)S. No. 10/1, Ambegaon (Bk.), Pune – 411041. Phone: + 91 20 24354036
E-mail: director_sknsbm@sinhgad.edu, website: www.sinhgad.edu

Prof. M. N. Navale	**Dr. (Mrs.)Sunanda M. Navale**	**Dr. Prachi Pargaonkar**
M.E. (Elect), MIE, MBA	B.A., M.P.M., Ph.D	M.Com., Ph.D., FCA
Founder President	**Founder Secretory**	**Director**

4.2.1 Library as a Learning Resource

Our mission is to generate, preserve and share knowledge to achieve excellence in teaching and learning and develop the responsible leaders, college library provide students and staff with access to a wide range of academic resources, including textbooks, reference books, scholarly journals, research papers, News Papers and online databases.

Books and Journals: College Library is very reach in Reference books- 6645 and Textbook- 372. These resources are essential for conducting research, completing assignments, and deepening understanding in various subjects. Institute Library has 372- Textbook, 6645- Reference Book,
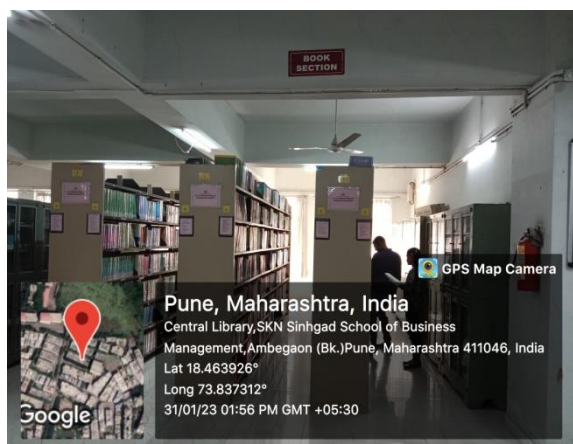
Reading Room: Libraries provide a quiet and conducive environment for studying. They offer spaces for individual and group study, allowing learners to focus and concentrate on their educational goals. Libraries often have designated areas equipped with Tables and Chairs, and Wi-Fi, enabling students to work on assignments, research projects, or online learning activities.

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News Paper Section: Libraries promote lifelong learning by catering to learners of all ages and backgrounds. News Papers are available for reading to the students.
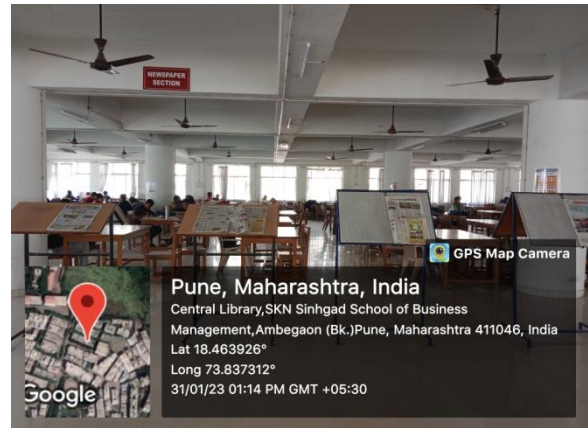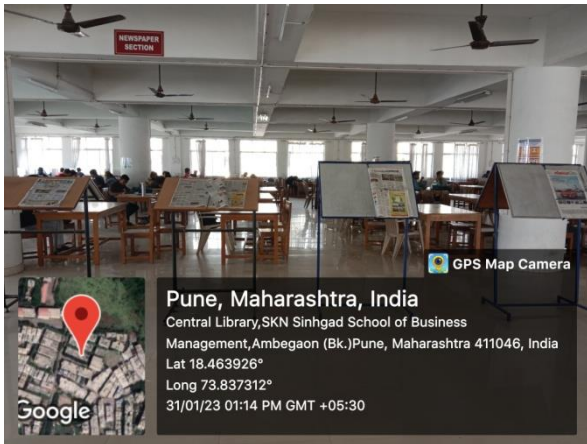
Digital Library: Sinhgad has Digital Library for students. Libraries also offer computer literacy programs and workshops to help learners develop digital skills, enhancing their ability to navigate the digital landscape effectively.
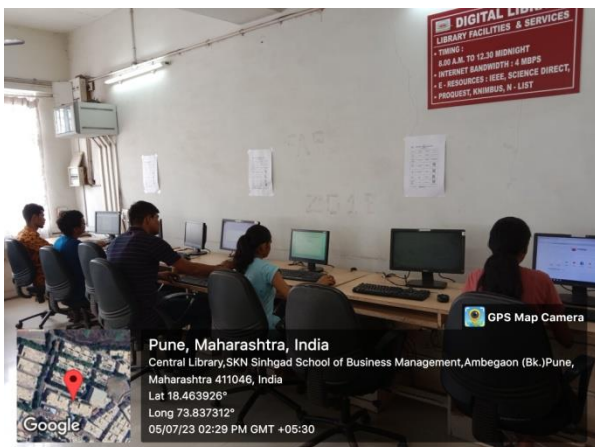
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Cultural and Historical Resources: Libraries preserve and provide access to cultural and historical materials, including archival documents, rare books, manuscripts, and multimedia collections. By exploring these resources, learners can gain a deeper understanding of the past, culture, and society.
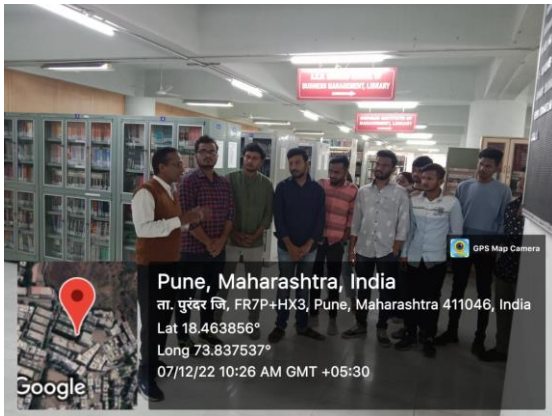

Literature & Language Section: This section support for Coursework and Research to students and faculty members. College libraries offer research assistance and guidance to help students navigate complex topics and find relevant information. Librarians can assist in locating resources, utilizing research databases effectively, and citing sources correctly. They can also provide guidance on utilization of resources and help students develop critical thinking.
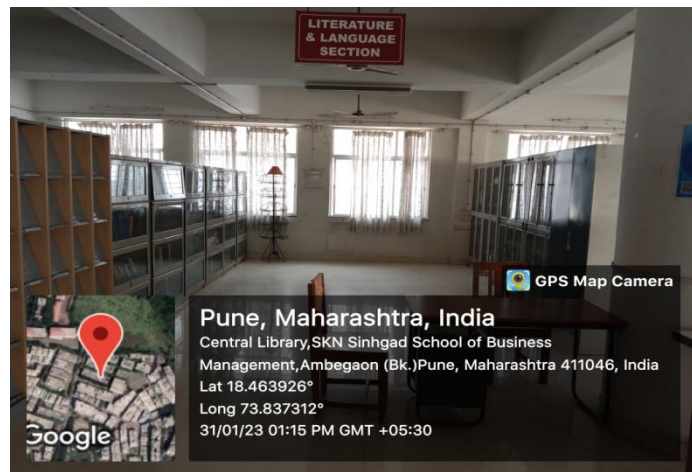
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Department Library: Institute has department Library in the Institute Building. It is very useful for the faculty members to read the reference books whenever they want. To encourage faculty members for the research work, Thesis and Journal also kept in the department library.

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About Koha (version21.11.12.000)**:**

Koha is an award winning Open- Source Integrated Library System (ILS). It is the system in which facility of both digital library and automation software is given. Koha is web-based full- featured MARC multilingual Integrated Library System to cater to the automation needs of medium to large libraries around the world.

Our Institute Library is using KOHA library management software from December 2022.

Software: Linux server -Debian, Apache –Webserver, Mysql or Maria database, Perl language

Hardware: Pentium 4,2.4 GHz or higher,RAM-minimum-2GB,Harddisc -80 GB
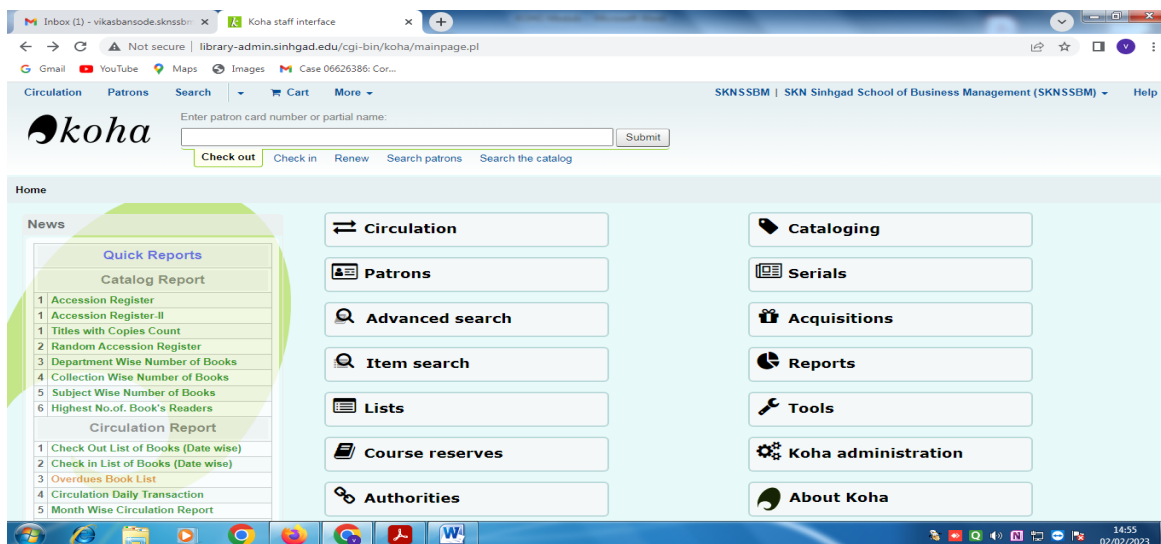
CD/DVD Driver

1. **Circulation Module:**

The circulation System maintains up to date membership record and the latest status of the collection meant for circulation.

1.1Checkout: While issuing a book the respective users last name or member card is provided in circulation section. This takes to issuing form which includes item number box.

1.2Checkin :check-in of the book is known as returns in KOHA, if any issued book returned on or after due date, item number is keyed in which provides the details about the book as well as the member information.

1.3 Overdue Notice : The Overdue notice are generated by having any document, monograph, Journals or documents on loan under ILL that maintain directly to members optionally along with overdue titles may generated for the record of the library staff.

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2. **Patron Module:**

   Here the word patron is used for library users. The Patron module not only manages individual borrowers, but also institutions as patron.

3. **Advance Search Module: By** this module we can search library's database. We can also search it by Boolean operators AND, OR, NOT.

4. **LISTS Module:** By this we have a specific list of required material in the the library. Like Private list,Public list &Open list.

5. **Cataloguing Module**:

   MARC framework is used in it. The facility of Z39.50 protocol is given so that we can find database of other libraries and if needed can also import it into our database.

6. **Authority Module**: This module is used for Vocabulary control and to manage the authority file of MARC record.

7. **Serials Module:** It manages serial Subscription, Journals, magazines, Newspaper etc.

8. **Acquisition Module**

   The Acquisition module makes it possible to manage budget and book funds budget available, committed, spent suppliers, orders, via shopping baskets.

9. **Report Module:** Total 61 Reports are available to find the information about patrons, cataloguing & most circulated item.etc.
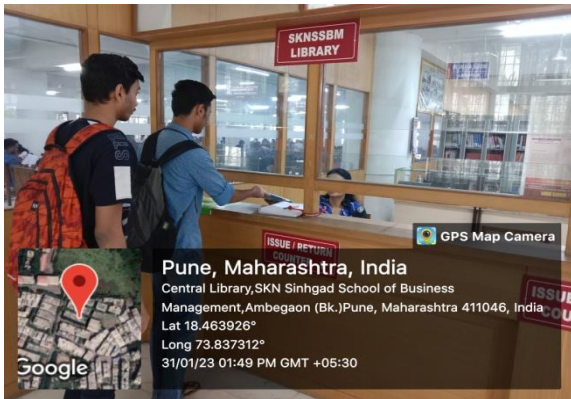
10. **Administration Module:** Allows setting the preferences and various parameters to work in KOHA**.**

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Issue/ Return Counter

Student User Tracker

Library Lift

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Library: Information Provider
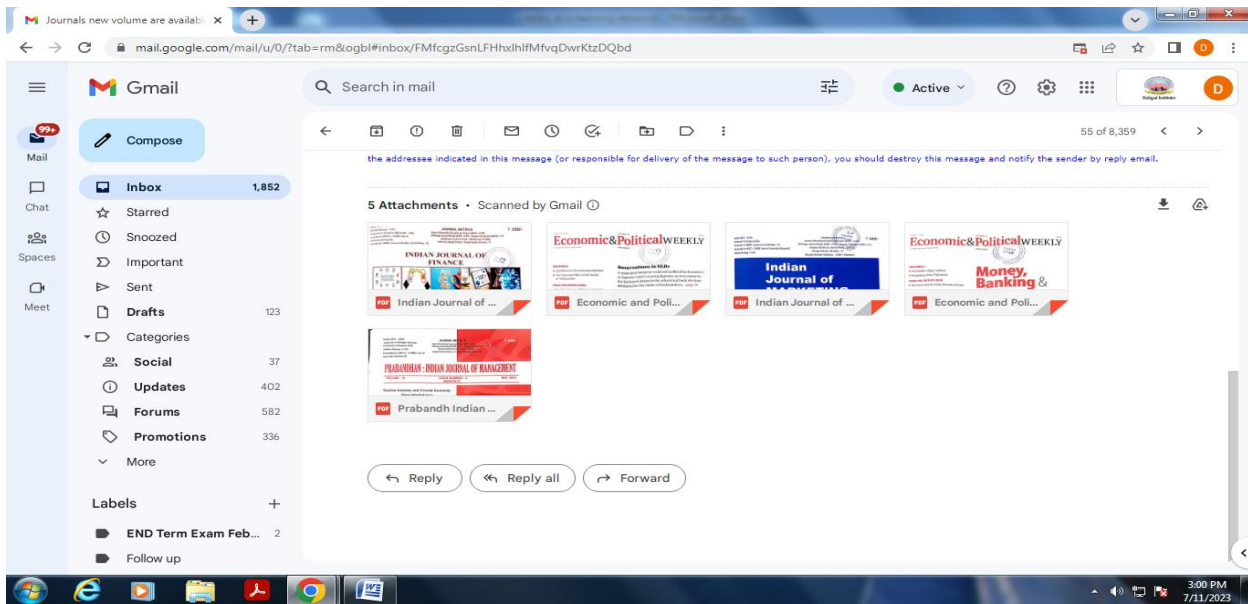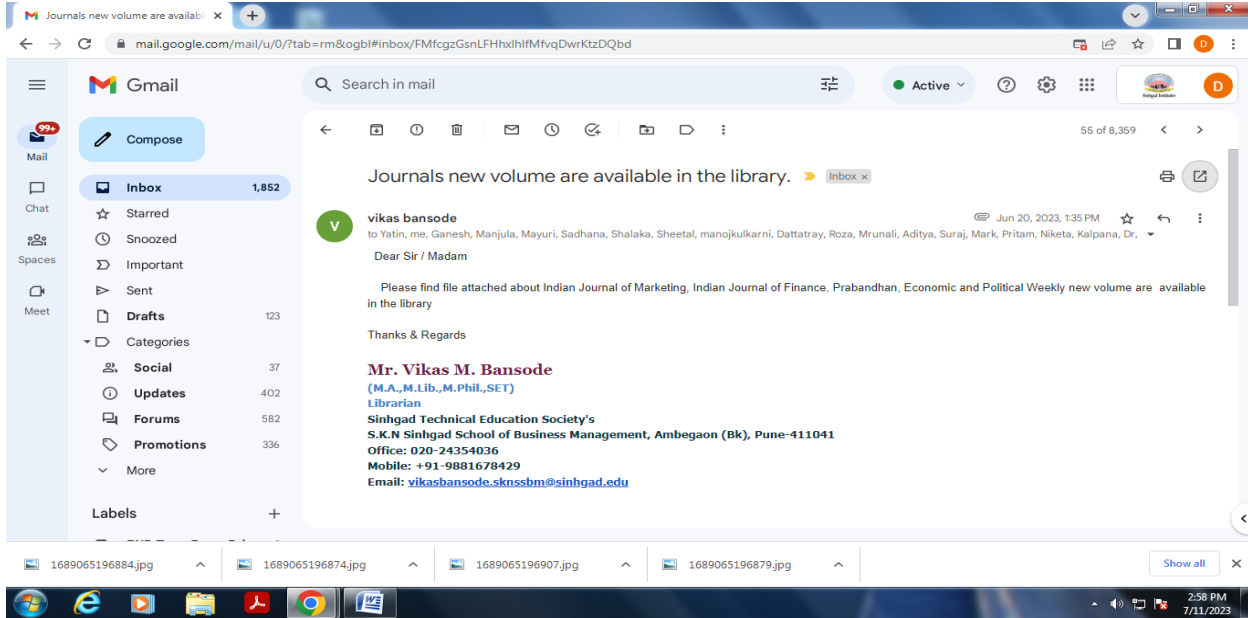
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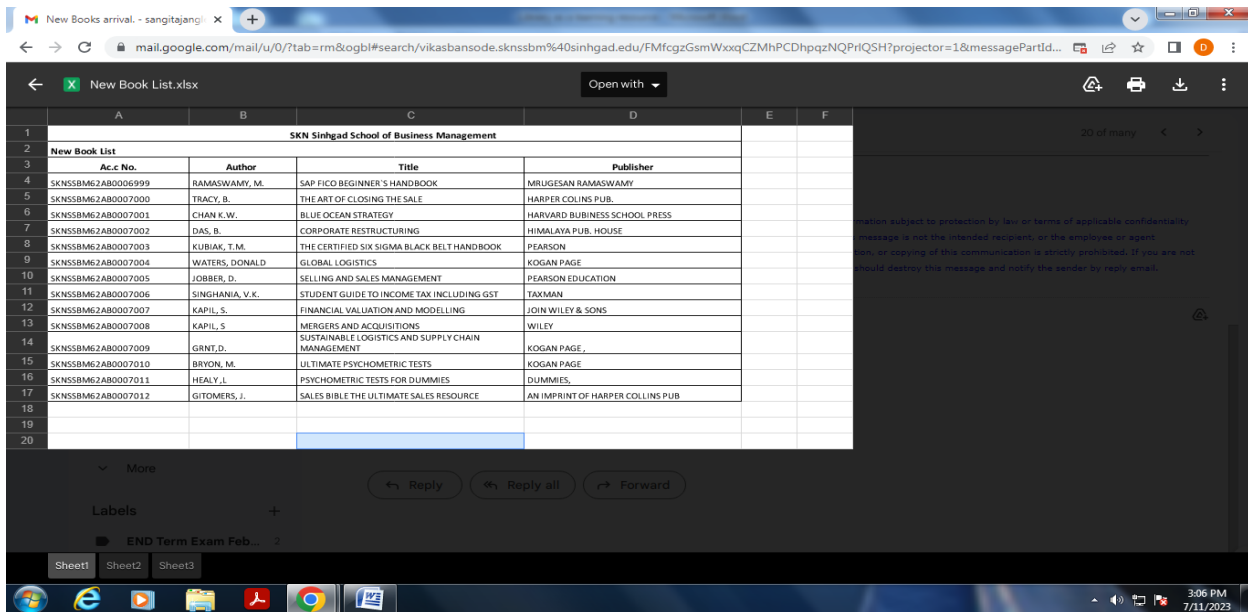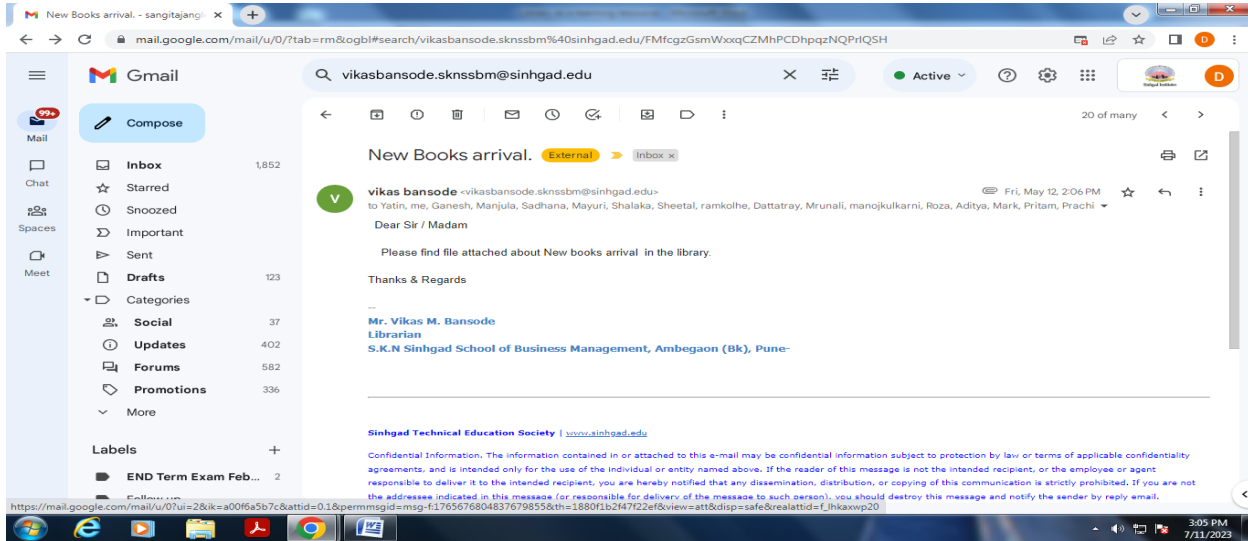
Overall, libraries are valuable learning resources that offer access to a wealth of information, research support, a conducive study environment, technology resources, community programs, and opportunities for collaboration. Whether you are a student, a professional, or a lifelong learner, libraries can play a crucial role in your educational journey. They contribute significantly to the educational and intellectual growth of students during their college years.